

**ASHWOOD HOMEOWNERS ASSOCIATION**  
**Minutes from Board Meeting**  
**September 10, 2008**

**ROLL CALL**

The meeting, held at 873 Ashwood Walk, was called to order by Lisa Goldman, President, at 7 PM.

Directors present were Lisa Goldman, Robin Moore, Tate Painter, Christina Whitehead, Cora Nohrden, Sarina Russotto and Lisa Kuosmanen.

Directors Toney Rucker and Carol Woolsey were not present.

**REVIEW/APPROVAL OF MINUTES**

The minutes from the July 17, 2008 meeting were approved with one change. The annual BBQ will be held at 3:00 PM on Sept. 14<sup>th</sup> (changed from 4:00 PM).

**TREASURER'S REPORT**

The association currently has a balance of \$7,254.33. If you have any questions, let Robin know. The Treasurer's report was approved and submitted to the Secretary for inclusion in the minute book.

**COMMITTEE REPORTS**

Architectural Control Committee

- Robin Moore provided the report for the Architectural Control Committee.
- The Yard of the Month award program is over for the year.

Community Enrichment

- The annual BBQ will be held this Sunday, September 14<sup>th</sup> at 3:00 PM.
- Lisa G. will follow-up with Toney regarding BBQ preparations.
- Cora volunteered to send an Evite to all neighbors; Lisa K. will forward her electronic version of the Ashwood contact sheet.
- Residents will be encouraged to bring an appetizer, side dish or dessert to share.
- The association will provide basics such as grilling meats, condiments, plates/napkins/utensils, water, ice, etc.
- Robin will cash a check in order to pay for association-provided supplies.
- Cora will do the shopping run (if needed – Lisa G. will check with Toney)
- New neighbors moved into 2829 Ashwood Place – Chris Palazzola and Amanda.
- Lisa G. and Cora will get together to discuss creating welcome baskets for new neighbors.
- Cora (2825 Ashwood Place) will host the next neighborhood social/happy hour – Friday, September 26<sup>th</sup> at 5:30 PM.
- Should we have a neighborhood yard sale? Robin will gauge interest at the BBQ.

Neighborhood Watch

- We are officially a DeKalb County Neighborhood Watch Community!
- Block captains will be Tate (Ashwood Place and Ashwood Walk) & Lisa K. (Royal Bluff).
- A DeKalb officer may attend our BBQ on the 14<sup>th</sup>.

- Tate can pick up signs and stickers – will follow up with Ms. Hightower.
- Lisa K. will post information on the sign board.
- We circulated literature about neighborhood watch (congrats letter, DeKalb Police contact and community alert information)

### Property Maintenance

- Tate will take over management of the Property Maintenance committee; will follow-up with Craig to get information needed.
- Tate will follow-up with Cathy Herman regarding the lighting project.
- FYI - Bill for power and irrigation goes to Robin, who pays it from the Ashwood treasury.
- We will continue with Azbell – seasonal plantings at entrance.
- Development of the retention area has been nixed.

### Website

- We need to find someone to take over the website.
- Lisa K. sourced a quote - \$45/hour – will follow-up to see if Penny will provide services (agreement, format, etc.). Any ?s – Lisa K. will follow-up with Christina.
- To add to the website now:
  - Tate in charge of Property Maintenance and Neighborhood Watch
  - Neighborhood Watch info
  - 2008 BBQ photos
- We will update the website periodically.
- Invoices should be directed to Robin.

### Newsletter

- Christina will produce the newsletter.
- She will create a new version/format to be produced quarterly.
- Christina will also maintain the neighborhood directory.
- We should have materials at the BBQ – neighbors can update their information in the directory.

### Old Business

- Leases must be for a minimum of one year and must be approved by the Board. Do we need to create process/procedure to address?
- We still need to source leases for the homes in the neighborhood that are being rented.
  - 2837 Ashwood Place – Lisa Goldman will follow-up
  - 2837 Royal Bluff – Robin Moore obtained, will try to source an updated version
  - 2870 Royal Bluff – Lisa Goldman will follow-up
  - 2878 Royal Bluff – Sarina Russotto will follow-up
  - 882 Ashwood Walk – Lisa Kuosmanen will follow-up; waiting to receive via Beth Wilson
- Sarina addressed covenants. We should examine to ensure we are upholding policies and procedures. Issues that may need to be addressed are street parking, yard maintenance, home rental lease information and proof of property manager agreements. We need to match content posted on the website with official documents – update if necessary. May need to formally adopt some new rules. Sarina will review and follow-up with the Board at the next meeting. From there Sarina will produce a “FAQ” document.

### New Business

- For signboard – put your lights on to welcome Trick-or-Treaters on October 31<sup>st</sup>.

The meeting was adjourned at 8:45 PM.

### **NEXT MEETING**

The next meeting will be held at 7:00 PM on Wednesday, January 14, 2009 at Tate Painter's house (2845 Ashwood Place).

Minutes prepared by Lisa Kuosmanen