

Ashwood HOA Board Meeting Minutes

November 1st, 2016

The meeting was called to order at 6:14 PM by Brett Norton at 2847 Royal Bluff.

Board members present: Brett Norton, Lynn Henderson, Scott Wills, Robin Moore, and Amanda Palazzola

Ashwood neighbors present: Cathie Herman and Gloria Novak

Previous meeting minutes approved from 09/24/2016.

Treasurer report: Robin Moore

-Current Account Balance: \$3864.96

-We had a recent, large landscaping bill from Creative Spaces of \$3840.23 and a liability insurance bill of \$894. We have liability insurance for the HOA officers and to cover the property at the front of the neighborhood.

-A motion was made to increase annual HOA Dues by \$25 from \$150 to \$175 by Lynn Henderson. The motion was seconded by Scott Wills. There was a unanimous vote (5) for the increase in the annual dues to \$175 per year.

-It was decided that we will move up the date for sending the invoices for the dues to 1/1/2017 and due on 02/01/2017

-Included in the invoice will be a letter explaining to residents the reason for the \$25 increase in dues (to have a reserve in case of emergencies such as lawsuits against the HOA or trees falling/maintenance in the neighborhood) and also the date of when the dues were last increased. Robin will draft this letter and email to board members for review prior to sending out the invoices.

-A copy of the most recent HOA yearly budget will also be included in the invoice

Architectural Control Committee: Cathie Herman

- Cathie has received several complaints recently from residents about large items (refrigerators, grills, dishwashers, etc) sitting on the curb for long periods of time
- Reminder to residents that they must call DeKalb County Board of Sanitation to have these items picked up/removed
- The length of time an item has been sitting on the curb waiting for DeKalb County to remove it has been 2 weeks to 2 months
- Reminder to residents that if they are going to be placing a large item on the curb for pick-up then to please make their neighbors aware by word of mouth or alternatively, they can put a

message on the Ashwood Facebook page as a way to notify neighbors that DeKalb County has been notified and the item should be picked up soon

- Scott Wills awarded three Yard of the Month winners this summer (July, August, September)

Community Enrichment Committee: Lynn Henderson

- New neighbors at 2825 Ashwood Place, The Graziano's, that will need a welcome basket
- Next Sip n' Chat was planned for January 2017 but a suggestion was made to move it to February 2017 after the annual dues have been received
- David and Tim on Royal Bluff are willing to host the next Sip n' Chat; Lynn will speak with them to make sure they are still willing to host in February 2017
- Lynn is working on a fall newsletter that will include the telephone number for the DeKalb County Board of Sanitation for residents to call to have large trash items picked up
- A suggestion was made to no longer have the annual BBQ as it is not well attended and instead have 3 Sip n' Chats per year in Jan/Feb, May, and September; we will plan for this in 2017
- Gloria Novak volunteered to join the Community Enrichment Committee

Neighborhood Watch: Chris Palazzola (not in attendance)

- No report

Website: Leslie St. John (not in attendance)

- Report given by Lynn Henderson
- Photos from the Annual BBQ are now up on the website
- All HOA meeting minutes are now up to date and available on the website

Property Maintenance: Brent Henderson (not in attendance)

- No report
- Michele McHale-Pickard resigned from her position on the board as one of the Property Maintenance chairpersons
- Long discussion regarding the recent large landscaping bill from Creative Spaces
- Brett Norton will speak with Brent Henderson regarding whether he would like to continue as the sole Property Maintenance chairperson (his term was supposed to be through the end of 2017)
- Robin Moore will contact Michele Hamner, owner of Creative Spaces, to see if we can create a contractual agreement to set a lower budget for landscaping for 2017, or more frequent, perhaps quarterly bills to reduce financial burden

New Business

-The Ashwood HOA document safe needs to be moved from Patrick Norton's house since he is no longer on the board

-Scott Wills volunteered to keep the safe at his house for now

-Scott Wills and Robin Moore will speak with Patrick Norton about moving the safe

Next HOA Meeting

-Scheduled for Tuesday, March 8th, 2017 at 6PM at 2847 Royal Bluff

The meeting was adjourned at 7:04 PM by Brett Norton.